

**SPECIFIC PROCUREMENT
VOLTA RIVER AUTHORITY
INVITATION TO TENDER**

Contract Name: **REHABILITATION AND CONVERSION OF ADMINISTRATION BLOCK INTO VRA HOSPITAL ANNEX AT ABOADZE**

Contract N^o: **GR/VRA/WK/0035/2018**

1. Volta River Authority (VRA) of the Republic of Ghana intends to apply part of its budgetary allocation to fund eligible payments under the Contract for Rehabilitation and Conversion of Administration Block into VRA Hospital Annex at Aboadze in the Western Region.

The scope of the works comprises demolitions and alteration of the existing administration building and converting same into the hospital annex complete with associated finishes, plumbing and electrical installation.

2. The Volta River Authority invites sealed tenders from eligible Contractors who have registered with the Public Procurement Authority, Ministry of Works and Housing and with a minimum financial classification certificate of D2.

The total estimated period for the completion of the project is **Five (5) Months**.

3. Tendering will be conducted through the National Competitive Tendering procedures specified in the Public Procurement Act, 2003 (Act 663) and the Public Procurement (Amendment) Act, 2016 (Act 914) and is open to all tenderers as defined in the Guidelines of the Public Procurement Authority (PPA) of the Republic of Ghana and who have duly registered with the PPA.
4. Interested eligible Tenderers may obtain the Tendering Document and further information and inspect the tendering documents at the address below during office hours from **09:00 to 15:00 hours GMT** each working day from **September 10, 2018 to October 04, 2018**.

The Director,
Engineering Services Department,
P.O. Box 77,
Akuse - Eastern Region

Tel: 0302 664941-9 Ext. 723216
E-mail: dengsd@vra.com; sesd@vra.com

5. A complete set of Tender document in English may be purchased at the office of the address stated above for a non-refundable fee of **Two Hundred Ghana Cedis (GH¢200.00)** in cash or certified cheque in the name of Volta River Authority. Tender Documents shall be available from **September 10, 2018 to October 04, 2018**.
6. Tenders shall be completed, sealed and marked "**TENDER – REHABILITATION AND CONVERSION OF ADMINISTRATION BLOCK INTO VRA HOSPITAL ANNEX AT ABOADZE**", addressed to the Chief Executive, Volta River Authority, P. O. Box MB 77, Accra, Ghana and **delivered to the Engineering Services Department Conference Room, VRA – Akuse, in the Eastern Region on October 04, 2018** by 13:00hours GMT.
7. Tenders shall be valid up to **180 days** after the deadline of Tender submission. All tenders must be accompanied by a tender security of **Sixty Thousand Ghana Cedis (GH¢60,000.00)**. The tender security shall remain valid for **28 days** after the validity of Tenders.
8. A **mandatory** site visit and pre-tender meeting shall be held on **September 27, 2018** for all interested Tenderers. Interested eligible Tenderers are therefore required to meet at the Office of the Estate Manager in the VRA Thermal Power Enclave - Aboadze in the Western Region at **11:00am on September 27, 2018. The tender of any tenderer who fails to attend the mandatory site visit and pre-tender meeting shall be rejected.**
9. Tenders will be opened in the presence of representatives of Tenderers who choose to attend at the Engineering Services Department Conference Room, VRA - Akuse in the Eastern Region immediately after 13:00hours GMT on **October 04, 2018**.

Late submissions will be rejected.

