

# Specific Procurement Notice

## Volta River Authority

### Invitation for Tenders

**Contract Title: REWIRING OF LIGHTING SYSTEM AT VRA CENTRAL WAREHOUSE AT TEMA**

**IFT REF: VRA/PCW/2022/01**

1. The **Volta River Authority** (the “Employer”), intends to apply a portion of its Budgetary Allocation to cover eligible payments under a contract for which this Invitation for Tenders (“IFT”) is issued.
2. The scope of the Works expected to be awarded under this IFT includes but not limited to:
  - Decommissioning of existing obsolete lighting fixtures
  - Decommissioning of existing obsolete switchboard, cleaning and painting of switch room
  - Supply and installation of high bay LED Luminaire with associated cabling
  - Provision of addressable fire alarm system with all associated cabling
  - Supply and installation of distribution board with power supply cabling

The project is expected to be completed within **Six (6) Calendar Months**.

The **Volta River Authority** now invites Sealed Tenders (“Tenders”) from eligible and qualified entities or persons (“Tenderers”) to provide the works referenced above.

3. More details on the requirements are provided in the Bills of Quantities, Specifications and Drawings included in the Tender Documents accompanying this IFT.
4. This IFT is open to all eligible and qualified Tenderers who have registered with the Public Procurement Authority, Ministry of Works and Housing and with a Minimum Financial Classification Certificate of D2 and/or E2 and can demonstrate experience of having executed similar projects.
5. A Contractor will be selected under a Competitive Tendering method through the evaluation procedure, which is described in the Tender Documents, in accordance with the Public Procurement Act, 2003 (Act 663) as amended which are provided on the PPA website at [www.ppa.gov.gh](http://www.ppa.gov.gh).
6. Eligible Tenderers interested in obtaining the Tender Documents may obtain further information and inspect the Tender Documents at the following address.

from **09:00 to 15:00 hours GMT**, each working day from **Tuesday May 10, 2022 to Wednesday June 08, 2022**.

The Director,

Engineering Services Department,  
P.O. Box 77,  
Akuse - Eastern Region

Tel: 0302 664941-9 Ext. 723216  
E-mail: [sesd@vra.com](mailto:sesd@vra.com)

7. A complete set of Tender Documents in English may be purchased from the office of the address stated above, from **09:00 to 15:00 hours GMT** each working day from **May 10, 2022 to June 08, 2022** by interested Tenderers upon payment of a non-refundable fee of **GHS300.00** for each set of Tender Documents. The method of payment will be by cash payable to **Volta River Authority**. Payments are to be made at the VRA Finance Office in Akuse.
8. A **Mandatory** Site Visit and a Pre-Tender meeting shall be held for all Tenderers. Eligible Tenderers are therefore required to meet at the VRA Central Warehouse near Tema Steel Works at Tema in the Greater Accra Region at **11:00 hours GMT on Tuesday, May 24, 2022**.  
  
**The Tender of any Tenderer who fails to attend the mandatory site visit and pre-tender meeting shall be rejected.**
9. The deadline for submission of Tenders is **June 08, 2022 at 13:00hours GMT**. Tenders must be delivered to **the Engineering Services Department Conference Room, VRA – Akuse, in the Eastern Region (GPS Address: EL-1014-3646)** at or before the time specified above.
10. Tenders shall be valid up to **180 days** after the deadline of Tender submission. All Tenders must be accompanied by a Tender Security of **Ten Thousand Ghana Cedis (GHS10, 000.00)**. The Tender Security shall remain valid for **28 days** after the validity of Tenders (208 days after deadline of Tender Submission).
11. Tenders will be opened immediately after 13:00hours GMT on **June 08, 2022** in the presence of Tenderers' representatives who choose to attend at the Engineering Services Department Conference Room, VRA - Akuse in the Eastern Region.

**Late submissions will be rejected.**

