

# VOLTA RIVER AUTHORITY

## INVITATION FOR TENDERS

INSTALLATION OF WIRELESS FIRE DETECTION AND ALARM SYSTEM AT  
ELECTRO VOLTA HOUSE

### INTERNATIONAL COMPETITIVE TENDERING

**Contract No.: GR/VRA/WK/0018/2022**

1. The **Volta River Authority/Electricity Company of Ghana** (the “Employer”), intend to apply a portion of their Budgetary Allocation to cover eligible payments under a contract for which this Invitation for Tenders is issued.
2. The Volta River Authority/Electricity Company of Ghana now invite sealed Proposals from eligible applicants for the supply and installation of a Wireless Fire Detection and Alarm System for VRA/ECG’s Electro Volta House in Accra. The scope of works includes the supply and installation of the following:
  - i. Addressable Wireless Fire Alarm Control Panel
  - ii. Addressable Wireless Photoelectric Smoke Detectors
  - iii. Addressable wireless dual Smoke/Heat Detectors
  - iv. Addressable wireless Manual Call Points
  - v. Addressable Sounders/Strobes
  - vi. All other installations necessary to make a complete addressable wireless fire detection system.
  - vii. Programming of Control Panel, Testing and commissioning of entire installation

The project is expected to be completed within **eight (8) calendar months**.

3. Details on the requirements are provided in the Tender Document.
4. The procurement will be conducted through the International Competitive Tendering procurement method, using a Two-Stage process which is described in this Request for Proposal and, in accordance with the Public Procurement Act, 2003 (Act 663) as amended.

Eligible Tenderers interested may inspect and obtain the Tendering Document from **Tuesday, November 22, 2022** at the following address from **09:00 to 15:00 hours GMT** on **Mondays to Fridays** except Public Holidays.

The Director,  
Engineering Services Department,  
P.O. Box 77,  
Akuse - Eastern Region

Tel: 030 221 8540 Ext. 728 398 E-mail: [sesd@vra.com](mailto:sesd@vra.com)

Further information may also be obtained from the above address

5. The Tender Document in English may be purchased upon payment of a nonrefundable fee of **GHS500.00**. The method of payment will be Banker's Draft or Cash payable to Volta River Authority at the Finance Office in Akuse.
6. A two-stage tendering process will be used as follows:
  - (a) The First Stage will consist of submission of a Technical Proposal, without any reference to prices. Following the evaluation of the Proposals, a Proposer that has submitted a substantially responsive Technical Proposal may be invited to attend a clarification meeting(s), during which the Proposer's Proposal will be reviewed. Any required Proposal-specific changes, additions, deletions and other adjustments will be noted and recorded in a memorandum, or, if amendments are of a general nature, will be promulgated via an addendum to the RFP Documents. Following the clarification meetings, Proposers may not be invited to submit Second Stage Proposals, if their First Stage proposals contain departures from the requirements to the extent that it cannot be expected to be responsive through the second stage RFP process. All other suitably qualified and eligible Proposers shall receive invitations to submit Second Stage Proposals.
  - (b) The Second Stage process will consist of submission and evaluation of: (i), the updated technical part incorporating all changes required as recorded in the proposer-specific memorandum, and/or as necessary to reflect any Addenda to the RFP Documents issued subsequent to the first stage; and (ii), the financial part
7. First Stage Proposals must be delivered to the address below on or before **Thursday, January 12, 2023 at 1:00pm**. Electronic Submission will *not* be permitted.
8. Proposals will be publicly opened in the presence of the Proposers' Designated Representatives who chooses to attend at the address below on **January 12, 2023 at 1:00pm**.
9. The address referred to above is:

Engineering Services Department Conference Room  
VRA – Akuse (EL-1014-5842)  
Eastern Region
10. **A site visit and Pre-Tender meeting shall be held for all Tenderers.** Eligible Tenderers are therefore required to meet at the address below at **10:30 a.m. on December 7, 2022**.

Conference Hall – Cafeteria Building  
Electro-Volta House, 28<sup>th</sup> February Road  
Accra - Ghana
11. All tenders must be accompanied by a Tender Security of **Ten Thousand United States Dollars (US\$10,000.00)** and in the form indicated in the Tender Document.

**Late submissions will be rejected.**