



**Volta River Authority
International
Schools Limited**

School Handbook
Revised October 2016



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Schools Limited**

**School
Handbook**

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The School will supply the following:

1. 1 Set of P.E. Kit
2. 2 Pairs of Navy Blue Trousers (Boys)
3. 1 Student Foam Mattress
4. 1 Yellow Ceremonial Attire
5. 2 Bed Sheets (White) with 2 pillow cases
6. 1 School Vest
7. 1 Set of House Jersey
8. 1 Track Suit
9. 2 Sets of School Uniforms
10. 2 Friday Wear

Note:

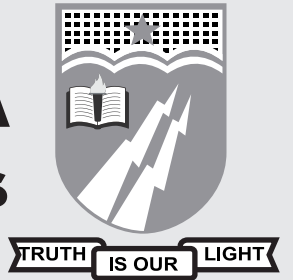
1. Students shall wash their own clothes or use the School Laundry Service.
2. All sandals to school should be buckled.
3. Girls are not allowed to use make-up.
4. Girls are not allowed to use chemicals on their hair.
5. Boys are not allowed to wear beard.
6. No Black T-Shirt is allowed.
7. Names of students should be written on all items.
8. All students are expected to be in the prescribed attire on arrival.

In addition to the above, students are expected to have the following:

QTY	ALL BOYS
1	Pair Navy Blue Trousers
1	Pair White Trousers
4	Poplin White Shirts (short sleeve)
4	Poplin White Shirts (long sleeve)
2	White Shorts - (for Physical Education)
6	White plain 'T' Shirts
2	Pair of Black Leather Shoes
6	Pair of Black Socks
6	White Singlets (Not black)
1	Pair Leather slippers for church
1	Decent cloth for Church Service and One white shorts to match
1	Jumper (white-satin) for church

QTY	ALL GIRLS
2	Wax Print Cloth and Kaba (Black & White and any other colour in decent style - in a 4 panel slit, no silk blouse, should not be sleeveless)
3	House Dress (¼" Orange & White check, with belt, in a square neckline, waist/side gathers and sleeveless. Length of dress: Knee length)
1	House Coat
3	Pair Black Shoes (extra special, flat)
6	Pair of White Socks
2	Small Ear rings (no dangling ones)
1	White Pleated Skirt (for Physical Education)
6	White Plain 'T' Shirts (for Physical Education)
2	White Shorts

Welcome to VRA International Schools



To Pupils & Students

You are warmly welcome to the VRA Schools, comprising a group of private schools owned by the Volta River Authority, located at Akosombo, Akuse, and Aboadze. You must count it a life-chance to be admitted to these reputable institutions. It is our hope that you will appreciate the opportunity of being here, and use all the available facilities the Schools offer to your fullest advantage.

Akosombo is in the Eastern Region of Ghana. The environment is classic and the scenery breathtaking. There are hills and valleys, a serene Lake (the Volta) and the world's famous Akosombo Dam. The town boasts of good infrastructure. The township is properly laid out, with well-paved streets which are brightly lit at night. For tourists on a pleasure trip, there is the Volta Hotel, and the Volta Lake Transport. It is little wonder that Akosombo was nominated as the most well-planned and neatest town in Ghana in 1996. It is within a conducive environment such as this, that Akosombo International School is located. The surroundings are most congenial, and the School has almost everything you will want to have at a good educational institution.

Akuse is also in the Eastern Region of Ghana. It is a coastal grassland with warm temperatures. The environment is classic and the scenery breathtaking. There are hills and valleys, a serene Lake (the Volta) and the world's famous Akosombo Dam.

Aboadze is in the Western Region of Ghana. The environment is classic and the scenery breathtaking.

Our staff members constitute our single most irreplaceable asset. They are knowledgeable, focused and diligent, willing to sacrifice their time and energies in ensuring that students put in their charge excel. The House Staff in charge of the boarding houses located at Akosombo are more than surrogate parents. No student is just a face and a name. All needs are identified and catered to. Indeed, VRA Schools stand for selfless service, moral discipline, hard work and academic excellence. It is our vision to continue to nurture young people to be well-balanced, highly motivated, with enough courage and determination to face life's challenges no matter where in the global market-place.

It is our ardent desire to make all VRA Schools places of serious study, with avenues for all students to develop their creativity, aptitude for the arts, sciences, music, IT, business, sports and games, etc. We wish to harness every talent in our budding young people for the common good.

This handbook has been designed to answer most of the many important questions you may have as a new or aspiring entrant to the VRA Schools family. It is short and practical, and should be read thoroughly before role as a pupil/student is assumed.

To Parents and Guardians

To you parents and guardians, we say, the best way to really get to know all that VRA Schools have to offer, is to stay in regular contact with the Schools. By doing so, you will be kept informed of all the meetings and functions of the Schools. Please make arrangements to attend PTA meetings, and enjoy a cordial relationship with us.

I look forward to meeting you in the new school year, and trust that your association with the Schools will be everything you hope for. Once again, you are welcome.

Bevelyn Asamoah (Mrs)
General Manager, VRA Schools

Akosombo International School Kits

Boys and Girls

QTY	Description of Items
1	Suitcase and 1 tin trunk (labelled)
1	Blanket
2	Coloured Bed Sheet with Pillow case
1	Pillow
2	Pair Brown Sandals for School
6	Handkerchiefs (White)
1	Broom (Local) for sweeping
	Sponge, Soap, Pomade, Comb, Brush
	Needlework Box containing: A pair of Scissors, threads, thimble, needles, etc.
	Cutlery sets, plates and cups
	Description of Items
1	Pair of Canvas Shoes (For P.E)
2	Night wears
3	Swimming trunks/costume
1	Umbrella
1	Bucket (metal)
1	Toilet Set: Underwear (cotton material) Toothpaste, Towels, Bathroom Slippers, etc
1	Electric Iron (3 pin plug - Not 2 pin plug)
1	Cutlass (old/New must be sharpened)
2	Kitchen napkins
2	Dusters (e.g. car duster)

PENALTY: Indefinite suspension or expulsion.

OCCULTISM

RULE: No students shall engage in occult practices, secret cult, or society.

PENALTY: Expulsion

SCHOOL KIT

RULE: Boarders are expected to have in their possession the full kit inspection listed in the prospectus. All items must be properly marked.

PENALTY: Withdrawal from the boarding house.

POSSESSION OF CELL PHONES & OTHER ELECTRONIC GADGETS

RULE: No student shall have in his/her possession mobile phones, electronic gadgets like heaters, CD/DVD/ Cassette Player, etc. or any item not listed in the prospectus.

PENALTY: Confiscation, Internal/external suspension, withdrawal from the boarding house

RULE: Littering and urinating at unauthorized places on the school compound

PENALTY: Suspension for the first offence and suspension for the second offence

RULE: Wearing unprescribed attire on the school compound

PENALTY: Seizure for the first offence and suspension for the second offence

RULE: Wearing unprescribed footwear or bathroom sandals outside the dormitories compound

PENALTY: Seizure for the first offence and suspension for the second offence.

Part One

Basic Facts About VRA Schools

Historical Background

Akosombo International School was established in 1962 to provide educational facilities at the Kindergarten and Primary levels for the children of workers (mostly expatriates), who were engaged in the construction of the Akosombo dam.

The School, at its inception, was an interesting experiment in education. Of the 140 students who were enrolled in the school at the time, only 28 (i.e. 20%), were Ghanaians.

The rest were foreigners from such diverse countries as Italy, United States of America, United Kingdom, Australia, Canada, Pakistan, the Netherlands, Brazil, and Portugal. All of these foreign students received tuition at AIS that enabled them to write examinations in their home countries.

With the completion of the Akosombo Dam project in 1966, the Akosombo International School was opened to the children/wards of all employees of the Volta River Authority. In 1968, a regular co-educational secondary department was added to the existing nursery and primary schools. Facilities were put in place to accommodate boarders. At its establishment, the secondary school department was intended to follow technical courses

in order to take advantage of the numerous facilities in Akosombo for such pursuits (e.g. carpentry workshops, vehicle workshop, mechanical workshop, etc.) However, other courses such as General Science, General Arts, Home Economics and Business have been added to the School's curriculum. In September 1990, a two-stream Junior Secondary School Department was introduced at Akosombo; and January 1994 saw the first intake of the three-stream Senior Secondary School in preparation for the phasing-out of the then existing secondary school system.

The year 1982 saw the further expansion of the facilities of the School with the opening of the Akuse Kindergarten and Primary Schools, as the second stream of the Akosombo International School. The Akuse School was established to cater for the children/wards of VRA staff in charge of the hydro-electric facilities at Akuse. A Junior Secondary School department commenced at Akuse in September 2002.

Kyease Kindergarten was set up to prepare pupils adequately before entering the public primary schools in Akosombo. In September 2002, however, the Kyease kindergarten was expanded into a primary school due to increase in the population of the Akosombo township and the consequent increasing demand for admission to the primary school at the main campus (i.e. at Community One).

In the mid-1990s, the VRA started work on its thermal power project at Aboadze, near Takoradi. A new township was built for staff at Aboadze; and in November 1999, a one-stream Kindergarten and Primary School was established at the VRA compound to provide educational facilities for the new community. A Junior Secondary department commenced at Aboadze in September 2001.

The first headmaster of the first School at Akosombo was Mr. W.H.D. Ames, a Canadian. He was succeeded by other expatriate headmasters, i.e. Mr. J.B. Morris, September 1963 to August 1966, and Mr. B.A. Sea-man, August 1966 to July 1968. The first Ghanaian headmaster was the late Mr. P.D. Quartey Jnr., who from September 1968 until his retirement in December 1973 worked very hard to establish on a firm basis the Secondary

PENALTY: Indefinite suspension, expulsion or deboardinisation where applicable.

PREGNANCY

RULE: Pregnancy is a serious offence

PENALTY: Withdrawal from the school

TERMINATION OF PREGNANCY/ABORTION

RULE: Termination of pregnancy/abortion is a serious offence.

PENALTY: Expulsion

PORNOGRAPHIC MATERIAL

RULE: No student shall be in possession of any pornographic literature or objects.

PENALTY: Suspension, indefinite suspension, or expulsion.

HOMOSEXUAL RELATIONS

RULE: Students of the same gender should not have homosexual relations.

PENALTY: Deboardinisation, indefinite suspension or expulsion.

EXAMINATION MALPRACTICE

RULE: No student shall cheat at examinations, i.e.

- (a) Carry on him/her any material with notes or information to the exams hall.
- (b) Copy from one another or exchange papers.
- (c) Communicate or signal answers to another.
- (d) Obtain or attempt to obtain question papers prior to the examination.
- (e) No cell phone shall be carried into an examination hall.

COMPLICITY IN SCHOOL STRIKES, RIOTS, & DEMONSTRATIONS

RULE: Riots and demonstration constitute offences in the school. **PENALTY:** Payment for the objects destroyed and indefinite suspension or expulsion/signing of bond.

ASSAULT ON MEMBERS OF STAFF AND THEIR DEFENDANTS

RULE: No student shall assault members of staff and their dependants.

PENALTY: Payment for objects destroyed, treatment for any injuries sustained, and indefinite suspension or expulsion.

WILFUL DESTRUCTION OF SCHOOL PROPERTY

RULE: No student shall destroy school property willfully.

PENALTY: Replacement cost of the object destroyed, indefinite suspension or expulsion or both/signing of bond.

DRINKING AND SMOKING/COCAINE, HEROIN, MARIJUANA POSSESSION

RULE: No student shall drink alcohol or smoke cigarette in and out of the school. No student shall have in his/her possession cigarette, marijuana, cocaine, heroin, alcohol, etc. **PENALTY:** Indefinite suspension, or expulsion where applicable. Students may be recommended for psychiatric treatment (if necessary)/signing of bond.

FAILURE TO WORK IN THE BOARDING HOUSE

RULE: No student shall fail to work in the boarding house. **PENALTY:** First offence – Warning and Counseling Second offence – Deboardinisation/Signing of bond

IMMORAL BEHAVIOUR

RULE: Students of the opposite sex shall not be found together in suspicious circumstances indicating that: Intimacy may take place Intimacy is taking place Intimacy might have taken place.

Department of the school. The second Headmaster, Mr. B.A. Sam, was at post from January 1974 until his retirement in December 1998. Under Mr. B.A. Sam, Mr. N. Ohene-Okae and Mrs. G. Manieson-Annancy served as Assistant Heads responsible for Basic and Secondary

Schools respectively. Mrs. G. Manieson-Annancy assumed duty as Headmistress from January 1999; and Messrs John K. Tawiah and Arnold K. Seshie were appointed as Assistant Heads.

Mr. N. Ohene-Okae (Assistant Headmaster) exercised oversight over both the Akosombo and Akuse Basic Schools. Ms. Mary Maud Beausoleil was Supervisor at Akuse from its inception until her retirement in 1995. Mr. Dan Cole was appointed Supervisor from September 1995 until his retirement in December 2000. Mr. Reuben Kugblenu is currently the Supervisor of the Akuse Basic Schools.

At the inception of the Aboadze Basic Schools in 1999, Mr. Arnold K. Seshie (Asst. Headmaster) exercised oversight over all VRA Basic Schools. At the Aboadze campus, however, is Mr. Seth O. Oppong, who has been Ag. Supervisor since Nov. 1999.

In 2001, the VRA Schools were elevated to the status of a fully-edged department within the VRA set-up. Mrs. Grace Manieson-Annancy was appointed as the Director of the VRA Schools Department. In 2003 two Headmasters, Messrs John K. Tawiah (Senior Secondary School) and Arnold K. Seshie (Basic Schools), were appointed to assist the Director in the administration of the Schools.

Eective January 2011, the head of the VRA Schools re-designated General Manager, with Mr. Arnold Seshie occupying the position and Mr. Julius Kog-Der appointed Headmaster, Senior High School, with Mr. Shawn Kuwornu as Headmaster, Basic School Akosombo.

Mr. Willis Ampiaaw succeeded Mr. Kuwornu in 2014, as Headmaster, Basic School, Akosombo.

A new General Manager, Mrs. Bevelyn Asamoah, was appointed to head the VRA Schools in December 2015 to date, after Mr. Seshie's retirement.

The Schools

The VRA Schools are registered with Ghana Education Service (GES) as private schools, consisting of two main departments, i.e. Senior High and Basic Schools with the following units:

- 3 Kindergartens (i.e. Akosombo: 1, Akuse: 1, & Aboadze: 1),
- 3 Primary Schools (i.e. Akosombo: 1, Akuse: 1, & Aboadze: 1),
- 3 Junior High Schools (Akosombo: 1, Akuse: 1, Aboadze: 1),
- A 5-stream Senior High School located at the main campus in Akosombo.

School Crest, School Motto & School Hymn/Song

1.2.1 School Crest and Motto

All the schools use the same crest and motto. The Schools' crest depicts in picturesque form the ideals of truth, knowledge and power. It crystallises the Schools' aims and objectives.

The Schools' motto: **TRUTH IS OUR LIGHT (VERITAS NOBIS LUX)** aptly sums up the aims and objectives of VRA International Schools.



or deboardinisation as well as the signing of bond as in 2:03.

BREAKING BOUNDS

RULE: No student shall go beyond the prescribed limits of the school i.e. the classrooms, the playing field, the boarding house and the dining hall (at meal times only).

In addition, the Girls dormitory is out of bounds to male students and vice versa. Boarders who wish to visit the Akosombo Township shall obtain written permission the Senior Housemaster/mistress, resident house master/mistress or his/her representative.

PENALTY: Internal/external suspension, indefinite suspension, expulsion or deboardinisation/ signing of bond.

DAY STUDENTS

RULE: Day students are not to leave the School compound when classes are in session without permission.

PENALTY: Internal suspension, indefinite suspension or expulsion.

STEALING

RULE: Stealing by students is a serious offence.

PENALTY: Indefinite suspension, deboardinisation or expulsion/ signing of bond.

ASSAULT, FIGHTING, QUARRELLING OR ANY OTHER BOISTEROUS BEHAVIOUR

RULE: No student shall assault, fight, quarrel with another student or behave violently in the school.

PENALTY: Indefinite suspension, expulsion or deboardinisation where applicable/signing of bond.

PILFERING

RULE: tealing of minor items e.g. pencil or pens, exercise books, textbooks, etc.

PENALTY: Manual work & counselling.

10.1.10 VISIT TO MASTERS/MISTRESSES BUNGALOW

RULE: No student shall visit the residence of masters/ mistresses without permission.

PENALTY: Internal Suspension.

CATEGORY 'B' (MAJOR OFFENCES)

The offences under this category carry a minimum penalty of internal suspension. Parents could also be invited to the school by the Head- master/ mistress and a maximum penalty of expulsion. Internal Suspension shall be for a period of not more than one week and shall be administered by the Headmaster/ Headmistress. The Schools' Board shall be informed of all penalties of more than two weeks suspension. The Staff shall be informed of decisions of the Disciplinary Committees.

MOLESTATION OF OTHER STUDENTS

RULE: All students must refrain from molesting other students. 'Homoing' involving physical assault is not permitted. No student must be made to work after lights out. **PENALTY:** Internal/external suspension, indefinite suspension, expulsion or deboardinisation. A bond to be of good behaviour should be signed before the Headmaster/Headmistress in the presence of the parents after completing the sentence.

INSUBORDINATION

RULE: No student shall disobey, disregard or willfully default in carrying out any lawful instruction by any person in authority.

PENALTY: Internal/external suspension, indefinite suspension, expulsion

- The shield in the Schools' Crest is a symbol of security and protection
- The unfurled banner beneath the Crest symbolizes unfailing success
- The black star in the Crest symbolizes the star of Africa's freedom; i.e. It depicts the leadership position of our Motherland, Ghana, in the struggle for Africa's freedom.
- The great Volta River, the source of our power and wealth is depicted by three blue wavy lines.
- Our mother-organisation, the Volta River Authority, is represented in the Crest by two ashes of electricity, that is, the symbol of power and energy which brings light and health to Ghana's industries and economy.
- The open book with the lighted torch depicts the Holy Truth which is opened to all who seek the truth.
- The torch of knowledge and power that should be held aloft by all who enter the portals of VRA Schools is represented in brilliant colours of green, yellow and red, superimposed on a background of blue.

1.2.2 School Hymn

LIKE A RIVER GLORIOUS

** Music & Words by Frame Ridley Havegal*

1. Like a river glorious
Is God's perfect peace
Over all victorious
In its bright increase
Perfect, yet it oweth
Fuller every day
Perfect, yet it groweth
Deeper all the way.

Refrain:

Stayed upon Jehovah,
Hearts are full blest,
Finding as He promised
Perfect peace and rest.

2. Hidden in the hollow
Of his blessed hand,
Never foe can follow,
Never traitor stand;
Not a surge of worry
Not a shade of care
Not a blast of hurry
Tough the spirit there.

3. Every joy or trial
Falleth from above
Traced upon our dial
By the Son of Love
We may trust Him fully
All for us to do;
They who trust Him wholly
Find Him wholly true

PENALTY: No midterm, detention to complete work not done and to sweep classrooms, scrub floors and windows for four days and to sign a bond. Persistent refusal to do class exercises will lead to dismissal from the school.

NUISANCE

RULE: No student shall make unnecessary noise, thereby causing inconvenience during school hours, morning assembly, siesta, evening service and after lights out.

PENALTY: Sweeping or weeding for three days. Persistent nuisance will be punished with caning not exceeding six strokes.

OBSCENE OR PROFANE LANGUAGES

RULE: No student shall use profane or obscene language for whatever reason.

PENALTY: Sweeping,

ANONYMOUS LETTERS

RULE: No student should write anonymous letters giving false information.

PENALTY: First offence - Manual work/ Warning
Second offence - Suspension
Third offence - Indefinite Suspension

TRUANCY INCLUDING REFUSAL TO ATTEND CLASSES

RULE: No student should refuse to attend classes and/or any formal school gatherings.

PENALTY: First offence - Manual work & counseling
Second offence - Suspension
Third offence -Withdrawal from the school

ATTENDANCE AT SCHOOL FUNCTION

RULE: A student shall not be absent without permission from any of the following:

- Morning Assembly/Afternoon Assembly/Evening Assembly or any other School Assembly.
- Sunday Evening Service
- Classes
- Games
- Dining Hall
- Entertainment
- Boarding House Inspection, etc.

PENALTY: Weeding, Scrubbing of floor, tables, bathroom etc (after school)

EATING IN THE CLASSROOM OR DORMITORY

RULE: No student should eat in the classroom or dormitory without permission.

PENALTY: Sweeping and scrubbing of classroom, dormitories etc for two days after school.

IMPROPER DRESSING

RULE: No student shall put on prescribed clothing or dress improperly. Boys should tuck-in their shirts. Girls should wear belts. Sandals must be properly and neatly worn. Shoes must be worn with socks. Native sandals or their imitation or beach sandals are not to be worn to classes/prep.

PENALTY: Confiscation/Weeding/Sweeping of classrooms/ cleaning of windows for two days after school.

10.1.3 REFUSAL TO DO CLASS EXERCISES, TESTS AND EXAMINATIONS

RULE: No student shall refuse to take part in class exercises, tests and terminal exams except with permission.

1.3 School Anthem

TRUTH IS OUR LIGHT
Music & Words By Willis K. M. Ampia

1. A.I.S., "Truth is our Light"
Holy truth is all we seek;
God is with us in His might;
Source of light to show the way;
We desire a Godly wisdom;
And a Godly understanding;
Of the world, and of Humanity;
May your will for us, O Lord, be done.
2. A.I.S., "Truth is our Light"
We shall serve with all our might;
We would shine where e're we go;
We'll be faithful so to do;
All who enter shall be given;
Truth, and Knowledge, Wisdom, power,
Strength to face the World to-mo-rrrow;
May your will for us, O lord, be done

** (Melody adapted from Johannes Brahms' Academic Festival Overture)*

3.0 School Organisation

3.1 Units

The Kindergarten Unit is made up of four schools: Akosombo International (1) Kyease

Kindergarten (1), Akuse (1), and Aboadze (1). There are three Primary/Grade Schools located at Akosombo (2), Akuse

(1) and Aboadze (1); three Junior Secondary Schools at Akosombo (1), Akuse (1) and Aboadze (1); and a ve-stream Senior Secondary School located at Akosombo.

3.2. Administration

The General Manager of VRA Schools exercises general supervision over all three campuses/ locations (i.e. Akosombo, Akuse, and Aboadze). The Headmaster/Headmistress - The General Manager - is in charge of the administration of all three basic schools at Akosombo,

Akuse and Aboadze. She is assisted in her duties by three supervisors - one at each campus/location. The Headmaster, Basic, is in charge of the Junior Secondary School in Akosombo. The Headmaster (Senior Secondary School) is in charge of the administration of the 5-stream Senior Secondary School at Akosombo. She is assisted in her duties by two Assistant Headmasters/mistresses and Heads of subject Departments.

INTRODUCTION

This code of discipline is based on the principle that punishment is to reform. However, the punishment should be severe enough to act as a deterrent to others.

The purpose of this code is not to prescribe punishment for every offence committed but to provide a guide on the disciplinary measures that may deter students from committing offences and compel them to exercise self-control and self-discipline in their day-to-day activities.

All cases of indiscipline are to be thoroughly investigated by the Disciplinary Committee. In all investigations, students must be given hearing.

Any student, who appears before the School Disciplinary Committee and is penalized more than three times during his/her school life shall be deemed to be incorrigible and a persistent offender and shall be consequently expelled.

Any act of misconduct or misdemeanor not expressly mentioned in this code shall be reported to the Headmaster/Headmistress or his/her representative for necessary action.

10.1 CATEGORY 'A' - RULE/MINOR OFFENCES

All category 'A' offences are to be dealt with by the Masters and Mistresses on duty, Form Masters and Mistresses, and the School Disciplinary Committee.

Parents are therefore advised to get their children/wards to take such safety measures that would give protection to their personal belongings. The School does not encourage the practice of boarding house students keeping large amounts of pocket money in their trunks etc. All monies in excess of ₵100,000 should be lodged with a Resident Housemaster/ mistress.

Additionally, there are an administrative officer and assistants, and other staff who help

with the daily running of the Schools. Class/Form Tutors monitor the academic performance of the pupils/students, and advise and report on their progress. Form tutors complete Terminal Reports on the students. All sections of the Schools have their own Supervisors who assist in the general running of the Schools.

3.4 School Committees

Various committees are responsible for different aspects of life in the schools and are made up of carefully selected representatives

3.4.1 Food Committee

The Food Committee acts as the quality control check on food served at the dining hall.

The work of the Committee includes liaising with the Catering Officer to ensure that the right quantity and quality of food is served. The members of this committee are appointed by the Director. They are:

- The Assistant Headmaster Administration (Chairman)
- Senior Housemistress
- A Resident Housemaster
- A Home Economics Tutor
- The Head Prefect
- The Girls' Prefect
- The Dining Hall Prefects

Part Three

Academic Work

4.1 School Terms And Holidays Term Period Duration

4.2 Curriculum

The Schools provide quality education to pupils/students at the first and second cycle levels. The pupils/students are prepared for the Basic Education Certificate Examination

(BECE) and the West African Senior Secondary Certificate Examinations (WASSCE) conducted by the Ghana Education Service (GES) and the West African Examination Council (WAEC). Additionally, the Secondary Department at Akosombo prepares interested students on part-time basis for the University of Cambridge Overseas School Certificate 'O' level Examinations, as well as the SAT.

4.2.1 Subjects Offered: Primary/Junior Secondary Schools

1. English Language
2. Integrated Science/General Science
3. Mathematics
4. Ghanaian Language/Culture
5. French
6. Pre-Vocational Skills
7. Pre-Technical Skills
8. Religious & Moral Education
9. Physical Education (Including Swimming)
10. Social Studies
11. ICT

medical examination.

9.5 Transport Facilities for Students

9.5.1 Daily Shuttle to and from School

All day students resident in Akosombo, Akuse, and Aboadze are transported to and from school every school day. The students who use the bus service pay a user-fee which is worked out and added to their school bills.

9.5.2 Bus Service at the Beginning, Mid and End of Term

Most boarding students of AIS come to Akosombo from Accra and Tema. During holidays, the school buses take students home to Accra- Tema, and bring them back to school after the mid-term break. at the beginning and end of term. Students are charged for this bus service.

9.5.3 Excursions/Educational/Pleasure Trips

Students who as part of the schools own programmes, go on field trips outside the school are provided transport. Clubs and Societies that plan for educational and excursion trips outside the school as part of their termly programme are required to pay the actual transport fare.

9.6 Insurance

9.6.1 Personal Insurance

There is no Personal Insurance Policy covering students while they are at school. Parents/ Guardians can therefore make their own insurance arrangements for their children/wards, as the school is absolved from any responsibility for injury to any pupil/student whilst they are attending or proceeding from school.

9.6.2 Personal Property

The problem of loss of property which may include personal items occurs in almost every school. The School does not take any responsibility for the loss of such items, and hence does not provide compensation to victims.

The library is well-stocked with a variety of literature, including textbooks, encyclopedias, periodicals, journals and national dailies, among others. The Library offers Reference and Lending Services to the staff and students of Akosombo International School. However, adults and students from other institutions may be offered Reference services during vacation. The Libraries at Akuse and Aboadze schools are similarly organised.

9.2 The Book Shop

The department has a Book Shop with satellite ones which offer for sale materials like textbooks, stationery and school uniforms. As much as possible, all students are supplied with government textbook and billed.

The cost of every item given out to students from the Bookshop is written into a Student's Order Book, and the amount added to their bills.

9.3 Medical Care

The V.R.A. Hospital and the clinics in the VRA townships provide for the medical needs of students. Students at the Boarding House in Akosombo who require medical attention must obtain a chit from their Senior Housemaster/mistress in the morning before leaving for the hospital. A School vehicle conveys students to the hospital. Apart from this, the Parent -Teacher Association (PTA) has purchased a mini-bus to convey students to and from the hospital. Furthermore, the VRA and the Akosombo PTA have provided sick-bays in both the Boys and Girls dormitories where students convalescing could conveniently be isolated and monitored until recovery.

The medical expenses of all students who are cared for at the V.R.A. Hospital and clinics are borne by Parents/Guardians. Such expenses are placed as an additional item on the students' bills.

9.4 School Canteens

The VRA and the PTAs have provided canteens on the various campuses where Day students, in particular, and the general student-body could take their meals and snacks during school breaks. Various dishes are sold by vendors upon the recommendations of the Schools' food committees. Vendors undergo regular

4.2.2 Subjects Offered: Senior Secondary School

Core Subjects

- | | |
|-----------------------|-----------------------|
| 1. English Language | 4. Physical Education |
| 2. Integrated Science | 5. Social Studies |
| 3. Mathematics | 6. ICT |

Elective Programmes

General Science:

1. Biology
2. Chemistry
3. Geography
4. Physics
5. Mathematics

General Arts

1. Economics
2. Literature in English
3. French
4. Geography
5. General Knowledge in Art
6. History
7. Mathematics 8. Government

Home Economics

1. Economics
2. Management in Living
3. French
4. Foods & Nutrition
5. General Knowledge in Art
4. Biology

Visual arts

1. Graphic Design
2. General Knowledge in Art
3. Ceramics

4.3 Homework

Homework is an important part of the work at VRA Schools. Teachers, on a regular schedule, give out homework to pupils/students to do at home and during prep time.

Homework is given to make sure that pupils/students devote sometime to regular studies after school.

While some students/pupils have a positive attitude towards their books/studies, others may never open their books once they get out of the classroom. We encourage all parents to help their children to sit at their books and work, whilst teachers ensure that boarders do the same. For our purposes, we require that when students/pupils come home, parents enquire whether they have homework to do or not. If they have, parents should supervise their children to do their work and countersign their names under the child's work before the children submit their books to their teachers at school.

4.4 The Staff

4.4.1 The Teaching Staff

VRA Schools boast of fully qualified and professionally trained staff holding various qualifications such as university degrees, diplomas and teacher training certificates.

4.4.2 The Non-Teaching Staff

To aid the Teaching Staff to effectively carry out their duties are the non

-teaching staff such as Administrators, Administrative Assistants, Accounting Personnel, Library Assistants, Laboratory Assistants, Cleaners, Labourers, Drivers Caterers, Security Staff and a Maintenance Crew.

4.5 Programme for the First Week of Term

The Schools normally re-open on Mondays. However, at the Akosombo campus, boarders

Part Eight

School Facilities

9.1 The Len Allen Memorial Library

The late Mr. Len Allen was a Canadian Engineering Consultant. He was a man of many humane qualities. He first came to Ghana in 1952 as a member of a team of engineers from Sir William Halcrow and Partners who were in charge of the Volta River Project. Prominent among the tasks performed by Len Allen was the delineation of the proposed Volta River Reservoir, and the establishment of a network of permanent river gauges. After completion of Hydro-electric projects in other parts of the world, he later returned to Ghana as the Resident Manager of Acres International Engineering Consultants who were involved in the construction of the Kpong-Akuse Hydro-Electric Plant. During his stay at Akuse, Mr. Allen saw to the planting of fruit trees and the beautification of Akuse.

Len Allen finally returned to his home country (Canada) in July 1982, after having been awarded the Grand Medal of Ghana (Civil Division) by the Ghana Government. He received a similar award from the Canadian government. He died on May 4, 1983, in Toronto, Canada.

It was in recognition of his services to the School that the library was named after him. There is also the Allen Memorial fund which has been instituted in memory of Len Allen. The fund was established with the contributions and donations made by sympathisers at the memorial service held in honour of Mr. Len Allen in Toronto, Canada. The accruing interest from the fund is used to replenish the stock of literary material in the library. There is also the Len Allen Physical Science Awards Scheme that gives awards to deserving students.

- to help students to be abreast with scientific and mathematical knowledge and practices world-wide.

These objectives are achieved through lectures, films, field trips, and undertaking practical work such as repairing electrical gadgets. The club is open to all students, regardless of their elective inclinations.

normally report on Fridays to enable students to settle in and put the dormitories, grounds and classrooms in order before classes begin.

- (a) Friday** - Boarders report by 5.00 pm
- (b) Saturday** - Cleaning of dormitories and surroundings
- (c) Sunday** - Cleaning of classrooms and school compound
- 6.30 p.m. - Church Service
- (d) Monday**
- 7.00 a.m. - Opening Assembly.
- Registration: Continuing and new pupil/students
- 7.15 a.m. - Classes Begin
- (e) Friday** - (7.00p.m.) Forum: The House sta and students (boarders only) meet to discuss matters pertaining to life in the boarding house.

4.6 Time Schedule for the School Day

I. AKOSOMBO

[JHS &SHS] (SEPTEMBER 2016)

- 5:00a.m – 6:30a.m - Wake Up Call: Boarders Attend To Personal Hygiene and Cleaning of boarding house.
- 6:50am – 7:30a.m - BREAK (Breakfast time for Boarders)
- 7:40a.m – 8: 00a.m - Morning Assembly
- 8:00a.m – 8: 40a.m - 1st Lesson Period
- 8:40a.m – 9: 20a.m - 2nd Lesson Period
- 9:20a.m – 10: 00a.m - 3rd Lesson Period
- 10:00a.m – 10: 40a.m - 4th Lesson period
- 10:40a.m – 11: 00a.m - SNACK BREAK
- 11:00a.m – 11: 40a.m - 5th Lesson period
- 11:40a.m – 12: 20p.m - 6th Lesson Period
- 12:20p.m – 1: 00p.m - 7th Lesson Period
- 1:00p.m – 2: 00p.m - Lunch for Boarders

2:10p.m – 2: 50p.m	- 8th Lesson Period
2:50p.m – 3: 30p.m	- 9th Lesson Period
3:35p.m – 4: 20p.m	- SIESTA (FOR BOARDERS)
4:25p.m – 5: 55p.m	- CAMBRIDGE/SAT CLASSES/GAMES
5:55p.m _ 6: 25p.m	- Preparation for supper
6:30p.m – 7: 00p.m	- Supper for Boarders
7:00p.m – 7: 10p.m	- Preparation For Evening Studies
7:10p.m – 8: 55p.m	- Evening Studies
8:55p.m – 9: 05p.m	- Students Leave Classrooms For Dormitories
9:05p.m – 9: 55p.m	- Student’s Prepare for Bed
10:00p.m – 5: 00a.m	- Lights out! Slumber Time

NB* Tuesdays (after school no Siesta) - CLUB MEETINGS (ACADEMIC)
 Thursday (after school no Siesta) - CLUB MEETINGS (SKILLS ACQUISITION),
 Jewellery making, Photography, Basket weaving, Pottery making, Music, Eco-
 school, Gardening, Drama, Bead making, Floral decoration.

NB* Teachers report to school @ 7:30a.m

II. AKUSE

The Akuse Junior Secondary School follows the same time schedule as Akosombo above, from cleaning of school compound (6.20a.m.) to 9th lesson period (01.30p.m. – 02.10p.m.) when school closes. However, the Kindergarten and Grade/Primary Schools have different time schedules for the school day.

- Kindergarten

07.20 a.m. - 07.50 a.m.	: Arrival & Free Play
07.55 a.m.- 08.10a.m.	: Assembly (Worship) & Registration
08.15 a.m. - 08.25 a.m.	: Daily Habits
08.30 a.m. - 09.00 a.m.	: 1st Lesson Period
09.00 a.m. - 19.30 a.m.	: Outdoor Play
09.35 a.m. - 10.05 a.m.	: 2nd Lesson Period
10.05 a.m. - 10.55 a.m.	: Snacks Break
10.55 a.m. - 11.35 p.m.	: 3rd Lesson Period

8.3.5 Social Science & Civic Education Club

There are Social Science & Civic Education Clubs on all campuses of VRA Schools.

The aims of the Clubs are:

- to inform and educate students generally on matters of social concern and on constitutional matters such as “the rights, obligations and duties of a citizen”;
- to organise talks, debates, seminars and quizzes on matters of public concern,
- to liaise with District Secretariats of the National Commission for Civil Education (NCCE) on their programmes for effective participation of our students.

The Clubs are open to all students, regardless of their elective inclinations. The clubs have student executive bodies which run their affairs. The patrons of the clubs are social science teachers.

8.3.6 Science & Maths Club

There are Science & Maths Clubs on all VRA School campuses. The patrons of the clubs are the science and mathematics teachers. To help the patrons to run the affairs of the clubs are Executive Committees comprising Presidents, Vice Presidents, Secretaries and Treasurers. The members of the committees are all elected by members of the clubs.

The aims and objectives of the clubs are as follows:

- to generate interest in students for science as a subject, and promote effective learning of science among students;
- to generate interest in students for mathematics as a subject, and promote effective learning of mathematics among students;
- to encourage students to use their knowledge in Science and Mathematics to solve problems they encounter in their everyday life;

The aims and objectives of the club are:

- to serve as a forum for furthering students interest in geographical studies and activities;
- to encourage active interaction between the club and the clubs of other educational institutions;
- to, as much as possible, help keep the Schools' environment clean and attractive.

8.3.4 French Club

The French club at Akosombo campus has been in existence since 1967. Lately, Akuse and Aboadze campuses have also established French Clubs. The patrons of the clubs are the French tutors. The patrons administer the clubs together with Executive Committees made up of the Presidents, Vice Presidents, Secretaries and Treasurers of the clubs. All the executives of the clubs are students.

The objectives of the clubs are:

- to create a relaxed atmosphere for the study in French language and culture;
- to serve as a forum for students interested in French language and culture to meet and share experiences ideas, and make friends;
- to undertake excursions to French speaking countries to enhance their fluency in speaking the language.

These objectives are to be achieved through the medium of games, music, outings, drama and audio visuals such as films, Membership i.e. opened to all students interested in French.

11.40 p.m. - 12.10 p.m. : Individual Work & Play With Toys
12.15 p.m. - 12.45 p.m. : 4th Lesson Period (Classes end for Grd. Sch)

- Grade / Primary School

06.45 a.m. - 07.10 a.m. : Cleaning of School Compound
07.15 a.m. - 07.30 a.m. : Assembly (Devotion) & Registration
07.30 a.m. - 08.10 a.m. : 1st Lesson Period
08.10 a.m. - 08.50 a.m. : 2nd Lesson period
08.50 a.m. - 09.30 a.m. : 3rd Lesson Period
09.30 a.m. - 10.00 a.m. : BREAK
10.00 a.m. - 10.40 a.m. : 4th Lesson Period
10.40 a.m. - 11.20 a.m. : 5th Lesson Period
11.20 a.m. - 12.00 p.m. : 6th Lesson Period
12.00 p.m. - 12.15 p.m. : BREAK
12.15 p.m. - 12.50 p.m. : 7th Lesson Period
12.50 p.m. - 01.25 p.m. : 8th Lesson period (Grd. Sch. Classes end)

III. ABOADZE

07.00 a.m. - 07.30 a.m. : Cleaning of School Compound
07.30 a.m. - 07.45 a.m. : Assembly (Devotion) & Registration
07.45 a.m. - 08.25 a.m. : 1st Lesson Period
08.25 a.m. - 09.05 a.m. : 2nd Lesson period
09.05 a.m. - 09.45 a.m. : 3rd lesson Period
09.45 a.m. - 10.15 a.m. : BREAK
10.15 a.m. - 10.55 a.m. : 4th lesson Period
10.55 a.m. - 11.35 a.m. : 5th Lesson Period
11.35 a.m. - 12.15 p.m. : 6th Lesson Period
12.15 a.m. - 12.30 p.m. : BREAK
12.30 p.m. - 01.10 p.m. : 7th Lesson Period
01.10 p.m. - 01.50 p.m. : 8th Lesson period (Grd. Sch. classes end)
01.50 p.m. - 02.30 p.m. : 9th Lesson Period (JSS classes end)

* Time schedule may be changed for which adequate notice is given.

4.7 Guidance & Counselling

The Schools offer Guidance & Counselling Services to all pupils/ students. Even though all teachers are involved in such counselling, there are Guidance & Counselling Coordinators who monitor all work done. Academic Guidance and Counselling is offered in:

(a) Subject Potentiality:

Guidance to students on their individual strengths and weaknesses in the various subjects.

(b) Career Guidance:

Guidance is offered to students on what jobs or occupations there are, and what subjects and grades are required (at this level) to enable students pursue their various careers in future (i.e. colleges, polytechnics, universities, etc.)

(c) Choice of Subjects:

Guidance is given to students on their choice of subjects, considering their individual abilities and interest in the various subjects and courses and the careers they wish to pursue. This ensures that students do not choose subjects arbitrarily.

Members learn by peer-teaching and are supervised occasionally by the Music tutor.

The Choir is a choral group composed of students who perform at School Church Services, Carols Services and on Speech Days. The Choir also participates in concerts from time to time. It promotes the image of the Schools through its participation on Radio and Television broadcast. It is normally directed by the Music tutor.

Membership to the School Band and Choir is open to all students in the Junior and Senior Secondary Schools. These two organizations develop the musical talents of students. This includes cultivating the voice and the playing of musical instruments such as piano/organ, atenteben, guitars, drum, trumpet, saxophone, etc., and the art of choral directing. The Music tutor is the patron of the School Band and Choir. These groups operate only at the Akosombo campus.

8.3.2 Drama Club

The Drama Clubs have been in existence for many years. They have as their patrons the English Language and Drama Tutors. These groups operate at all campuses.

The Drama Club aims to:

- give students the best exposure to stage life,
- bring out and develop the latent talents for acting in students,
- give to its members the opportunity to express themselves in public, and thus eliminate stage fright and the fear of speaking in public.

The Annual Speech Days of the School can be rightly termed as “the Drama Season”. The Drama Club puts up performances during such occasions.

8.3.3 Geographical & Environmental Club

The Geographical Club was formed in the 1983-84 academic year, an off-shoot of the main Social Sciences Club. Membership is open to students in the senior secondary department. The Patrons of the Club are the Geography tutors.

Co-Curricular Activities

8.1 Co-Curricular Activities

Co-curricular activities that seek to develop the innate potentials and talents of students abound at all VRA International Schools. There are several opportunities for co-curricular activities in the form of games, clubs and societies.

8.2 Games

There are various outdoor games for which students could train and perfect. These include Football, Volleyball, Badminton, Hockey, Table-Tennis, Tennis, Basketball, Handball and Swimming. The Physical Education Tutors and the Sports Prefects teach and supervise such games in the afternoons, and on weekends.

8.3 Clubs & Societies (Akosombo Campus)

There are several clubs and societies at all VRA Schools. These include the School Band & Choir, Drama Club, Geographical and Environmental Club, French Club, Social Science Club, Civil Education Club, Science Club, Wild Life Club, and Debaters & Writers Club. Every Club or Society has a Tutor as a Patron. The Patron guides the members of the Club/Society, and takes part in all the programmes, performances and field trips of the organisation.

8.3.1 School Band & Choir

The Band is a contemporary gospel music organization that seeks to provide a blend of contemporary sacred music at school functions and events. It is basically a student-led group that nurtures and harnesses the musical creativity of students.

Social Life

The Schools attach a lot of importance to the total development of pupils/ students. To this end there is a system put in place that offers social and spiritual guidance in addition to the academic guidance.

5.1 Social Guidance

The social and behavioural welfare of students is the duty of all teaching staff and the Housemasters/mistresses. Every student belongs to a particular House. There are four Houses that provide boarding facilities to students at Akosombo campus. The boarding houses have been named after eminent personalities who have played prominent roles in the building of the Akosombo Hydro-Electric Dam. The Houses are Ames, Dobson, Kaiser, and Quartey. Housemasters/mistresses are appointed to oversee the campus life of students in the various Houses. They respond to the Senior Housemaster/Housemistress.

5.1.1 Boarding House Inspections

The Resident Housemasters/mistresses organise inspection of the dormitories every morning of the school day (Monday - Friday). On Saturdays, weekend inspections are conducted by the Housemasters/mistresses. The Housemasters/mistresses also submit through the Senior Housemaster/mistress weekly inspection report to the Headmaster (Secondary Dept.). All Housemasters/mistresses go on an inspection (together) once every term. This inspection is normally led by the Senior Housemaster/Housemistress.

The Resident Housemasters/mistresses supervise work in the boarding house and ensure that the school schedules (at the boarding house) are obeyed.

They also ensure that students maintain a high level of discipline and cleanliness at all times. Resident Housemasters/mistresses are responsible for the issue of exeats to students who visit the hospital in the Akosombo township. All external exeats are issued by the Headmaster. A junior/senior secondary student permitted to leave the campus is expected to report to his/ her Housemaster/mistress on return.

5.2 Spiritual Guidance (Chaplaincy)

There is a Chaplaincy Committee which is charged with the responsibility- of seeing to the spiritual growth of students. The Committee draws programmes that aim at promoting the spiritual health and growth of students.

Religious activities/programmes include Morning Devotions, Scripture Union Fellowship, Sunday Evening Worship Services, Baptism/Confirmation Services, Carols Services, Speech Day Thanksgiving Services, Term Retreats, Campus Crusades, and Group Counselling.

5.3 Break Time and Meal Times

There are two breaks during every school day. The first has thirty-five minutes' duration (9.15a.m. – 9.50a.m.). Boarders have their breakfast, while Day students and pupils in the Basic Schools eat at the school canteens which are operated by private caterers and supervised by food committees appointed by the Headmasters. The second break is of twenty minutes' duration (11.50a.m. – 12.10p.m.). This short break is a recreational period. The two breaks divide the school programme into three equal parts.

5.4 Visiting Hours

Visiting of students/pupils while school is in session is strictly forbidden. Parents/Guardians and other relations of students, whether Day- students or Boarders, should take serious note of this prohibition. Boarders are not to be visited in the late afternoons and evenings of the school days (i.e. Monday - Friday) either. Visiting days and hours for boarders are the 1st Saturdays of every month, between 2.00p.m. – 5.00p.m. No visitation is permitted on Sundays, therefore Parents/Guardians/relations ought to plan their visits strictly on the appointed days only.

7.2 School Councils

VRA Schools have School Councils (otherwise called Student Representative Councils) at the various campuses aimed at involving students in decision-making and the general administration of the Schools. Students are given the opportunity to present their own ideas about the development and organisation of the Schools.

All class prefects and other appointed/elected prefects constitute the School Councils. They are under the chairmanship of members of teaching-staff who report proceedings of the Councils to the Headmasters/Supervisors. The School Councils meet, at least, twice a term.

7.3 School Forum

The Schools hold an open forum each term. This forum is held just before the mid-term break. All staff and students attend the forum. At this forum, students make known any views they hold about the School's academic work, quality of teaching, the boarding house, quality of meals served, sporting activities, etc. Students are encouraged to state their views without any fear of recrimination.

Akuse International School has a prefectorial body comprising eight (8) School Prefects and eight (8) Sectional Leaders – two for each colour i.e. Red, Green, Yellow, and Blue. These student officers are elected in July every year.

The eight school prefects are:
Head Prefect Boys’ Prefect Girls’ Prefect Grounds Prefect Sports Prefect Library Prefect In all, there are sixteen (16) prefects.

Aboadze International School has a prefectorial body comprising eight (8) School Prefects and eight (8) Sectional Leaders – two for each colour i.e. Red, Green, Yellow, and Blue. These student officers are elected in July every year. The eight school prefects are: Head Prefect Girls’ Prefect Boys’ Prefect Grounds Prefect Sports Prefect Library Prefect Sectional Leaders.

In all, there are sixteen (16) prefects.
At the induction ceremonies all prefects (including sectional leaders) swear an oath. This oath is repeated by the in-coming or new Head Prefect alone on the occasion of the Schools’ Speech & Prize-Giving Ceremonies, thus:

“I do hereby and hereon accept the office of Head Prefect in this School. I pledge myself to do my duty conscientiously, seeking not my own comfort, glory or popularity, but sacrificing myself for the good of the School. I pledge myself to be loyal to the Headmaster, the Staff and my fellow Prefects, being true to them as I trust them to be true to me. I pledge myself to deal justly between student and student, making no distinction between house, seniority or private friendship I pledge to countenance no wrong-doing and to befriend and protect if need be, those younger than myself: and so go govern my life that none shall learn evil from me in word or deed. May God help me keep these promises”.

Part Five

Important School Activities

6.1. School Assembly

The Schools hold formal Assemblies at the beginning of term, on resumption from mid-term holidays, and at the end of term. Formal Assemblies serve as a point of take-off for the resumption of academic activities. The Headmasters and Supervisors officiate at formal assemblies. Morning assemblies are held every day of the school week (Mondays to Fridays).

6.1.1 Assembly Format

The daily assemblies for the primary, junior and senior secondary schools take different forms. The primary schools have a constant format. The following format indicates the daily schedules for the junior and secondary schools:

- Monday: All students and staff meet at the School’s Assembly Hall
- Tuesday: All students of each House meet their respective House masters/mistresses in the classrooms.
- Wednesday: Class meetings (various classes meet their form tutors in the classroom)
- Thursday: Hymn Practice (All students and the Music Master meet at the Assembly Hall)
- Friday: All students and staff meet at the Schools Assembly Hall.

Assemblies are normally held for ten minutes. At assembly, a hymn is sung, followed by readings from the scripture. A prayer is said, the national pledge/anthem is recited or sung. General or particular announcements (if any) are made. After the announcements students and staff disperse to their various classrooms/offices.

6.2. School Worship

For the sake of Boarders, the Akosombo School community worships together on Sunday evenings from 6.30 – 8.00p.m. at the School Assembly Hall. The worship format follows a pattern drawn by the Chaplain, and approved by the Director. The Preachers for the Sunday worship are normally drawn from the Akosombo Township. The Director and teachers also preach on some occasions. On special occasions, such as Thanksgiving and Confirmation services, church services are held in the mornings at 10.00a.m.

6.3. Speech & Prize Giving Day / Open Day

VRA Schools desire to motivate its pupils and students to take their academic work seriously. Speech Days are normally held on a Saturday in the months of July/November.

At such functions, prizes are given to students who have excelled or made good progress

Part Six

Leadership Roles for Students

7.1 School & House Prefects

VRA Schools Department has student leaders who assist the teaching staff in governing student-life at the schools. The teaching staff nominate students who they trust to be of the right calibre and personality for leadership. The student-body, through voting, select the new prefects. A week after the election, the new officers are inducted into office by the Headmasters/Supervisors who is assisted by the Senior Housemaster. Each campus has a number of prefects to accord with its set-up.

Akosombo International School has a prefectorial body comprising eleven (11) School Prefects and eight (8) House Prefects; two for each house i.e. Ames, Dobson, Kaiser and Quartey. These student officers are elected in May every year. After the announcements students and staff disperse to their various classrooms/offices.

The twelve school prefects are:

Head Prefect	Boys' Prefect	Girls' Prefect
Grounds Prefect	Dining Hall Prefect	Sports Prefect
Entertainment Prefect	Library Prefect	Chapel Prefect
Infirmary Prefect	Special Duties Prefect	Day Students Prefect

Assistants are elected to support these prefects. In all, there are forty (40) prefects.