

VOLTA RIVER AUTHORITY

REQUEST FOR EXPRESSION OF INTEREST

Organizational Strategic Review of VRA Health Services

The Volta River Authority (VRA) intends to apply part of its Internally Generated Funds (IGF) to make payments under the contract for Consultancy services for an Organizational Strategic Review of VRA Health Services.

The assignment is to review the organisational and business model of the VRA Health Services including mandated social responsibility.

The scope of services includes but not limited to the following:

- i. Review the entire operations of the VRA Health Services in Accra, Akosombo, Akuse and Aboadze. Also review their interrelationships with the Ministry of Health, National Health Insurance, the VRA and other stakeholders/partners.
- ii. Review the rationale, relevance, effectiveness, efficiency, impact and financial viability of the VRA Health Services to assist key strategic decisions about their future.
- iii. Develop an efficient and effective organizational model to manage costs and enable it to meet the requirements of a self-sustaining healthcare delivery business.
- iii. Propose a clear strategic direction based on industry knowledge and develop a realistic and actionable roadmap for implementation.

Outputs of the consultancy assignment will include a set of strategic recommendations, Business /Operational Framework and Gap analysis and implementation plan

A. The VRA now invites eligible consultants to indicate their interest in providing the service.

B. Interested firms/ consultants must provide Expression of Interest (EOI) for the service with the following mandatory requirements and other additional information listed below :

Mandatory Requirements:

1. Name of Firm
2. Brief Profile of the Firm (to include General experience in health services management, strategy and financial management.)
3. Provide documentary evidence to support the following:

a. Performance record of undertaking **similar assignments in the service industry during the last 10 years**. (Name of clients, scope of services, value of contract, year executed etc. to be stated).

b. Performance record of undertaking **specific assignments in the health services sector during the last 5 years** (Name of clients, scope of services, value of contracts, year executed etc. to be stated).

c. Availability and Experience of Key personnel (to include brief profile of at least 3 key personnel).

Additional Requirement for Local Firms include:

4. Valid business registration and incorporation certificates
5. Valid Tax clearance certificate
6. Valid SSNIT Clearance Certificate

C. NOTES

1. Selection/shortlisting of consultant will be in accordance with the mandatory requirements and guided by the requirements of the Public Procurement Act 2003, (Act 663) as amended, of the Republic of Ghana.
2. One (1) original and three (3) printed copies of the EOI, plus one (1) electronic Portable Document Format (PDF) version in sealed envelope clearly marked with the right EOI Subject shall be submitted.
3. A submission form must be signed at the time an EOI is submitted by a representative of a company or organization
4. Only shortlisted entities will be invited for the second stage of the procurement process (Request for Proposal) leading to a final selection of the successful Company.

5. Interested Firms may obtain further information at the address below from 9.00 am to 3.00 pm each working day till the closing date for receiving proposals.

Tel No: 0302 744410; 0303 936162

Email: secprd@vra.com

6. Expression of Interest must be signed, sealed, and clearly marked "**EXPRESSION OF INTEREST – ORGANIZATIONAL STRATEGIC REVIEW OF VRA HEALTH SERVICES**"

Package No. VRA/PD/EOI/VHS/01/2018

The proposal must be addressed to the address below:

**THE DIRECTOR OF PROCUREMENT
PROCUREMENT DEPARTMENT
VOLTA RIVER AUTHORITY
TEMA**

And delivered to:

**THE OFFICE OF THE DIRECTOR, PROCUREMENT
ROOM # 001, PROCUREMENT DEPARTMENT
VOLTA RIVER AUTHORITY
TEMA**

(Located 2 Kilometres off Tema Motorway Roundabout to Aflao Road, (Close to the Tema Steel Works)

by 1200 hours GMT on Tuesday June 19, 2018.

7. Late Expressions of Interest shall not be accepted.