



## VACANCY NOTICE

APUA would like to inform all its active member companies that the tenure of the present Director General comes to an end on 31 December 2019. To this effect, the Association is calling for suitably qualified candidates to apply for recruitment into the position.

**Vacant Position:** Director General

**Place of Tenure:** APUA Headquarters in Abidjan (Côte d'Ivoire)

### **Main Duties:**

#### Internally

- ❖ To define and propose to the Executive Committee the strategic trends likely to effectively leverage the activities of the Association to the continental level;
- ❖ To translate into programmes the resolutions, recommendations and decisions of the General Assembly and those of the Executive Committee and to ensure their monitoring;
- ❖ To assume the management of the Headquarters of the Association (staff, assets.....);
- ❖ To look for sources of external funding as relates to projects and initiatives of APUA

#### Externally

- ❖ To assume the diplomatic representation of the Association to the host country of the Headquarters;
- ❖ To establish and maintain contacts with the authorities of the host country, the host society as well as with the diplomatic missions accredited to the host country of the Association's Headquarters;
- ❖ To establish links of cooperation with the other international organizations, development partners, political decision-makers and the other players in the African energy sector;
- ❖ To initiate and ensure the monitoring of the relationship of cooperation with the institutions and entities interested in the sector;
- ❖ To lead any action likely to promote and enhance the visibility of the Association in Africa and the rest of the world.

### **Qualifications**

#### 1. Educational Background and Experience

- ❖ Must be a holder of an Electrical or Electro-mechanical Engineer's degree from a recognized university or a reputable institute of higher education or equivalent qualifications, such as Masters in Electrical Engineering.
- ❖ Must have between 10 and 15 years of experience, in the capacity of Manager or a senior staff member in an energy power company or for a regional organization dealing with electrical power issues.;



- ❖ Must possess an excellent technical knowledge in planning and/or the harnessing of electrical power systems;
- ❖ Must possess excellent knowledge and capable of demonstrating the experience and skills at international negotiations with respect to Contracts, Conventions, and Protocols of Agreement....

## 2. Key Competences and Suitability

- ❖ Must have the qualities and aptitude to lead, manage and motivate a team and maintain a homogeneous working relationship with the support staff of every grade in a multi-cultural environment;
- ❖ Must have the ability to design, organize, and execute projects and programmes of the Association;
- ❖ Must be a dynamic personality, proactive in outlook and of a high sense of morality.

### Communication and Official Languages of APUA

Candidate must have an excellent level of oral and written communication as well as an excellent capacity to produce documents in one of the official languages of APUA (French or English) and an adequate working knowledge of the other language and the knowledge of another international language (Spanish, Portuguese, or Arabic, would be an asset)

### Duration of Tenure:

Tenure : Three (3) years renewable once (1), subject to satisfactory performance following an evaluation by the Executive Committee, at the end of the first term

Salary and Fringe Benefits: Attractive monthly salary and Fringe Benefits including:

- ❖ Resettlement Allowance;
- ❖ Housing and official vehicle;
- ❖ Medical Scheme;
- ❖ Life Insurance.

### PROCEDURE TO ADHERE TO:

- ❖ At the time of applying, the interested candidate must be a worker at an active member company of APUA;
- ❖ Only candidates from those member companies up-to-date with respect to their obligations in dues to APUA may have their applications considered;
- ❖ Applications from the companies of the host country and/or from the country of the out-going Director General are not eligible;
- ❖ Any application must be approved by the Chairman/ Director General of the company of the candidate;
- ❖ The applicant must be sponsored by his/her company;
- ❖ The application letter must be signed by the Chairman/Director General of the Candidate's company ;
- ❖ The Applicant's File must be sent by the Chairman/Managing Director of the Applicant's company to the Director General of APUA at the following address of Secretariat General of APUA :



06 BP 1444 ABIDJAN 06 – Fax: (225) 22 51 61 19 / 22 51 61 20;  
Email: [secgen@apua-asea.org](mailto:secgen@apua-asea.org).

❖ The Applicant's File must comprise:

- ✓ Application letter;
- ✓ 2 Identity Photographs;
- ✓ A Curriculum Vitae;
- ✓ Photocopies of Degrees/Diplomas;
- ✓ A Certificate vouching for Candidate's Laudable sense of morality prepared by the Human Resource Directorate of the Applicant's company ;
  
- ✓ A family membership Attestation, stating the number and ages of dependent children.

❖ Deadline for submission of application: Friday 2<sup>nd</sup> November 2018 at 10:00 GMT

**NB:** Successful applicants will be assessed by the independent firm hired for this purpose. Only the top three (3) applicants at the end of the evaluation process, based on the applications, will be convened to take the selection test in front of the Executive Committee Board of APUA