

KNOWLEDGEMENT MANAGEMENT SECTION

TERMS OF USAGE OF KM PORTAL

T*hanks for using this platform (Volta River Authority Knowledge Management Portal). This Portal is developed under the auspices of Technical Services Department*

By using this platform, you have agreed to these terms of usage.

Please read these terms carefully before surfing this portal.

We may be compelled to deny you service of this platform if you do not comply with our terms of usage or if we suspected any misdemeanor in the use of this portal.

1. Surfing KM Portal

- You must abide by rules and regulations made available to you about the portal.
- Do not misuse the portal. For example, do not pry into pages that are actually of no relevance to your course.
Do not also try to access the pages using approaches other than what we provide. You must use this portal as acceptable by control guidelines relating to this portal.
- Using this platform does not give you ownership of any intellectual property rights in this portal or the content you access. These terms do not grant you the right to use any branding or logos used in the portal. Do not remove, obscure or alter any notices displayed in this portal.
- The portal displays some content that is not a creation of VRA Knowledge Management. The provision of content in this portal is the sole responsibility of the KM Section. We may review content to determine its legality or whether it violates our policies and thereby remove content that we reasonably believe oversteps our policies or the terms of usage of the KM Portal.

- In connection with the use of the platform, the Content Management Specialist may send you service announcements, administrative messages and any other vital information. Users may opt out of some of those communications but will be held liable if one goes in contravention of the rules and regulations pertaining to this portal.
- The portal can be accessed on mobile devices. Users should not use such devices in a way that distracts and prevents you from obeying traffic or safety laws.

2. KM Portal Authentication Account

- You may need an access right in order to use some of the functionalities such as Expert Locator, Discussion Forum, etc of the KM Portal. To access such functionalities, you need to be set up by the Content Management Specialist who may block or disable you from accessing the portal in case you breach any of the rules and regulations.
- To protect your access from such vulnerability, keep your password confidential, because you will be held liable for any breach that happens in your password. Quickly change your password if you learn of any unauthorized use of your password.

3. Privacy and Copyright Protection of Your Content on the KM Portal

- Some functionalities of the portal may allow you to upload, submit, store or send content that may be considered as an innovation. You remain the sole owner of any intellectual property rights that you hold in that content. In short, what belongs to you stays yours.
- VRA's privacy policies explain how we treat your personal data and protect your privacy when you use the portal. By using the portal and contributing to it, means that you agree that KM can use such data by way of contributions in accordance with our privacy policies.
- When you upload, submit, store or send content to the portal, you give VRA a license to use, host, store, reproduce, modify, create derivative works (such as those resulting from translations, adaptations or other changes we make so that your content works better on the portal), communicate, publish and distribute such content. The rights you grant in this license are for the limited purpose of operating, promoting, improving the portal and to develop new ones. This license continues even if you stop using the

portal. Some functionalities may offer you ways to access and remove content that you have uploaded to the portal. Make sure you have the necessary rights to grant us this license for any content that you submit to the portal.

- KM censorship team will proof read your content (including emails if necessary) to provide you with relevant product features, such as customized search results, spam and malware detection. The censoring is done when the content sent is received and stored in a temporal file.
- If you qualify as an expert in VRA, we may display your Profile name, Profile photo, your competencies and actions you take on the portal or on third-party applications connected to the portal.

4. Use of Knowledge Management Portal

- Users are given personal, worldwide, royalty-free, non-assignable and non-exclusive license to use the portal provided to them by KM Office. This license is for the sole purpose of enabling users to use and enjoy the benefit of the portal, in the manner permitted by these terms. Users must not copy, modify, distribute, sell or lease any part of the portal, nor users reverse engineer or attempt to extract the source code of the software, unless you have our written permission to do so.

5. Modifying and Terminating KM Portal Services

- From time to time, we will be changing and improving on the portal. Therefore, we may add or remove certain functionalities or features so as to enhance it. We may suspend or stop the service altogether to enable us do so.

6. Our Warranties and Disclaimers

- Other than as expressly set out in these terms or additional terms, neither KM Section nor VRA as a whole make any specific promises about the services. For example, we do not make any commitments about the content within the portal, the specific functions of the portal or their reliability, availability or ability to meet your needs. We provide the services “as is”.

7. Liability for KM Portal

- VRA will not be responsible for loss of profits, revenues or data, financial losses or indirect, special, consequential or punitive damages.

- In all cases, VRA will not be liable for any loss or damage that is not reasonably foreseeable.

8. Business uses of our Services

- If you use this portal for a business, you are liable for prosecution. VRA is indemnified from any claim, suit or action arising from or related to the use of the portal or violation of these terms, including any liability or expense arising from claims, losses, damages, suits, judgments, litigation costs and attorneys' fees.

9. About these Terms of KM Portal Use

- We may modify these terms or any additional terms that apply to the portal to, for example, reflect changes to the law or changes to the services. You should peruse through the terms regularly. We will post notice of modifications to these terms on this page. We will post notice of modified additional terms in the applicable service. Changes will not apply retroactively and will become effective no sooner than fourteen days after they are posted. However, changes addressing new functions for a service or changes made for legal reasons will be effective immediately. If you do not agree to the modified terms for the service, you should discontinue your use of the service.
- If there is a conflict between these terms and the additional terms, the additional terms will take superiority for that conflict.
- These terms control the relationship between KM Portal and you. They do not create any third party beneficiary rights.
- If you do not comply with these terms, and we do not take action right away, this does not mean that we are giving up any rights that we may have (such as taking action in the future).
- If it turns out that a particular term is not enforceable, this will not affect any other terms.
- The Laws of Ghana will apply to any disputes arising out of or relating to these terms.

For information about VRA Knowledge Management, please visit our [contact page](#).